



CENTER FOR PARENTING FACILITATION AND COORDINATION

PROGRAM COSTS

Payments are made with either cash, check, or credit card and are due at the beginning of each session. Checks are made out to Rhonda Cates. If payment is not made, the session will be rescheduled. Payment for the canceled visit will be paid by the parent or parents in non-compliance and will be for the entire session fee.

If payments are not made in a timely manner the judge will be notified by memo of non-compliance and Rhonda Cates will seek payment enforcement by the court. Please note: any legal fees incurred by the Parent Facilitator due to notifying the court and payment enforcement issues will be added to the unpaid balance of the party.

Except in the case of emergency, appointments must be cancelled a minimum of 24 hours in advance of the scheduled meeting. It is the canceling party's responsibility to reschedule meetings that have been cancelled. If an appointment is cancelled within 24 hours of the scheduled visit, the entire appointment fee will be charged to the canceling party. Arriving after 15 minutes of the scheduled meeting will be considered to be a cancellation and the party that is late will be charged for the entire cost of the meeting.

Each Parent's Fee Schedule Includes:

\$300 Individual Parent Facilitation Meeting (50 minutes)

\$150 Per parent for each Joint Parent Facilitation Meeting (50 minutes)

\$150* Per parent for a 50 minute appointment with the child.

\$90 Per quarter hour: Telephone Consultations with parent/guardian or professionals during business hours. Scheduling calls will not be charged.

\$90 Per quarter hour for phone consults after business hours. These are discouraged as discussed previously. Business hours are defined as M-F 9:00-5:00.

\$90 Per quarter hour: Review of case materials and preparation of written memos and reports.

\$90 per quarter hour: If it is necessary for parent facilitator to supervise or respond to emails or correspondence via Our Family Wizard the quarter hour fee will be applied

Litigation:

If the Parent Facilitator is to receive a subpoena, then the lawyer or office staff will need

to call the office and set up a time for the subpoena to be served during office hours. We request a minimum of 72 hours' notice of any Court appearance so that schedule changes for our clients can be made with a reasonable time frame. If records are subpoenaed, a minimum of 10 working days' notice is required to produce the records.

Please note: if a subpoena is received without a minimum of 72-hour notice there will be an additional \$300 express charge.

When it comes to court action, the following fees are in effect and shall be paid by the parent making the request. Example: A parent has a subpoena issued for the testimony of the Parent Facilitator.

1. Preparation Time: \$300 per hour (billable in 15-minute increments)
2. Phone Calls: \$300 per hour (billable in 15-minute increments)
3. Depositions: 1/2 Day (less than 4 hours) \$1,500, Full Day (more than 4 hours) \$3,000
4. Settlement Conference: 1/2 Day (less than 4 hours) \$1,500 Full Day (more than 4 hours) \$3,000
4. Court: 1/2 Day (less then 4 hours) \$1,500 Full Day (more then 4 hours) \$3,000
5. All attorney fees and costs that are incurred by the Parent Facilitator as a result of the legal action will be covered by the party or parties they result from.
6. Filing document with the court: \$100
7. The minimum charge for a court appearance is \$1,500
A retainer of \$1,500 for a 1/2 day and \$3,000 for a full day court appearance is due at least 72 business hours before each scheduled appearance.

If the Parent Facilitator is subpoenaed and the case is reset with less then 72 hour notice prior to the beginning of the day of the scheduled subpoena and or testimony is not given then the client will be charged \$1,500.

If a parent subpoenas the Parent Facilitator the sessions will continue with the parents as planned with the assigned Parent Facilitator.

I will abide by the process as outlined and agree to pay the fees as outlined.

Client Signature: _____ Date: _____